

IDENTOGO BY IDEMIA

- Log on to www.identogo.com website
- At the top right-hand corner of the page Click 'Get Fingerprinted'
- **Select a Fingerprinting Service by State**
 - **Florida**
- Click on 'Digital Fingerprinting'
- Click on 'Schedule a New Appointment'
- Choose '**VECHS**-Volunteer & Employee Criminal History System'
- Click on 'Go'
- Choose from the drop-down list: **Volunteer** or **Employee**
- Enter your qualified entity number from list below: **IdentoGo Code**
- Follow prompts to complete registration

Category:

IdentoGO Code:

<input type="checkbox"/>	Volunteers (ALL)	16040011
<input type="checkbox"/>	Employees – School (Teachers, Administration, Support Staff, After School Care, Cafeteria and Maintenance Staff)	16040156
<input type="checkbox"/>	Coaches – School (paid or unpaid)	16040156
<input type="checkbox"/>	Contracted Personnel - School (paid or unpaid) Catapult, Chamos Language Academy, Speech Therapy, SLA Management, Dance, Kiddie Sportz, Sous Chef, Engineering for Kids, Young Rembrandts, Spanish Instructors, Soccer Shots, Karate, etc.	16040156
<input type="checkbox"/>	Employees (Non School) – Parish, Ministry, Agencies, Institutions	16040011
<input type="checkbox"/>	Vendors – Plumbers, Electricians, Yard Maintenance etc. if clearance is not certified by the employer prior to being on parish/school property	16040011
<input type="checkbox"/>	Clergy Priest / Deacons, Seminarian, Consecrated Religious Orders (paid or unpaid)	16040211